**St Michael and All Angels**

**Quality of Education**

**Terms of Reference**

**2023-24**

As members of the Governing Body of SMAAA we pledge to:

Follow the Seven Principles of Public Life outlined by Lord Nash including:

1. selflessness;
2. integrity;
3. objectivity;
4. accountability;
5. openness;
6. honesty;
7. leadership.

We will also:

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| Area | Responsibilities |
| Organisation and teamwork | * review the terms of reference for this committee; * set out a monitoring plan annually; * participate in training; * agree to use the Nolan principles of public office; * review / make recommendations for policies with key staff. |
| Recruitment and retention/ communicate with parents/carers | * contribute to the School Development Plan; * contribute to the schools Self-evaluation; * review and contribute to the enhancement of reports to parents; * contribute to the school prospectus; * actively engage with the School Council and other groups of pupils; * engage with parents through questionnaires and surveys. |
| Strategic Leadership and Statutory Responsibilities | * be responsible for the leadership of specific activities; * promote individual learning and well being; * participate in Performance Management process. |
| Strengths and Weaknesses/Self-Review and Change | * use a variety of information including Raiseonline, Family Fischer Trust and attendance to review the provision in the school; * read and evaluate case studies; * contribute and participate in teaching development and pupil work; * attend school events; * follow up on proposed actions. |
| Support and Challenge | * work with staff and other Governors; * promote the good reputation of the school; * ask questions and ensure that challenges are followed through; * engage with the school leadership team. |
| Impact/including school improvement/pupil safety and well being/partnerships and community engagement | * we will identify a priority that will improve outcomes for pupils; * we will decide what to do; * we will review what action the school took; * we will review the impact; * we will review the lessons that we learned. |

Membership and Meetings of the Teaching & Learning Committee

* there will be a minimum of three Governors plus the Headteacher;
* this committee will meet on at least three occasions per academic year i.e. once per term;
* this Committee will be Chaired by ........................................ during the academic year 2023-24

Quorum

* Three members of the committee including the Headteacher or in his/her representative.

Terms of reference

We will :

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| --- | --- |
| Area | Responsibilities |
| Teaching, Learning and Assessment | * monitor and evaluate rates of progress and standards of achievement of pupils including any underachieving groups; * to support SLT when setting Key Stage targets; * check annually that arrangements are in place to ensure that all statutory assessments are conducted appropriately, and that the results are forwarded to parents/carers, and that for each pupil the parents/carers receive an annual progress/achievement report; * review the school’s pastoral support and safeguarding procedures; * monitor pupil behaviour and attendance particularly those who are persistently absent and what action has been taken, especially the most vulnerable pupils; * ensure that pupils are encouraged to keep themselves safe, including helping pupils adopt safe and responsible practices and deal sensibly with risk; * monitor and evaluate the impact of improvement plans; * monitor how the curriculum is delivered, resourced and evaluated; * monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement including feedback and assessment; * ensure that the requirements of children with special educational needs are met, as laid out in the Code of Practice, and receive termly reports from the SENCO; * consider recommendations from external reviews of the school (e.g. Ofsted, LA etc); * ensure that all pupils have equal opportunities; * identify and celebrate pupil achievements; * ensure the school encourages all pupils to develop their personal, development and behavioural cultures; * promote a culture of enabling staff and pupils to excel; * track cohorts of pupils (all groups) and prepare with key staff case studies; * work with key staff to prepare drafts for approval of the Full Governing Body- School Development Plan, Mission Statement, Prospectus, Policy Statements for each area of the curriculum, curriculum aims (Review these documents); * prepare the School Prospectus with key staff for the approval of the Governing Body * make recommendations to the Resource Management Committee on resource levels for curriculum implementation; * provide information to the Governing Body on how assessment information gathered is used to plan appropriate teaching and learning enabling excellent progress; * recommend challenging targets for cohorts; * ensure British Values are at the heart of the schools work; * positively engage with the parents/carers ; * provide information to the Governing Body on teaching an its’ effectiveness; * ensure that staff are given the opportunity to reflect on how they teach; * equal opportunities and the recognition of diversity are promoted through excellent teaching and learning, and * ensure teachers set challenging homework |
| Personal development,  behaviour and | * ensure pupils social, moral, spiritual and cultural development is promoted across the curriculum; * make recommendations to the Governing Body to protect pupils from radicalisation and extremism; * make recommendations and work with key staff to promote Safeguarding through curriculum; * ensure pupils are happy, confident and positive learners who are proud of their achievements; * promote good attendance that is constantly improving; * work with key staff to maintain impeccable behaviour for behaviour; * ensure pupils work hard with the school to prevent all forms of bullying; * ensure pupils are confident that their voice is heard when concerns are raised about bullying, racism or cyber bulling; * ensure pupils feel safe at all times; * ensure all groups of pupils are healthy, fit and know how to make choices about their emotional and mental well being, and * guide all groups of pupils to develop their responsibility to the wider community. |